

NORTHWEST MARINE YACHT BASIN ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
April 30, 2017
Minutes

The meeting was called to order at 9 am by president Dan Fair, Sunday April 30, 2017, in the Northwest marine yacht Basin Clubhouse, 202 Ferry Avenue, Charlevoix, Michigan.

Present

Dan Fair, Bruce Rohrer, Mark Pirie, Bob Uehlein, and our new harbormaster, Elliott Falls.

Approval of Previous Minutes

Motion by Pirie, seconded by Rohrer, to approve the minutes of the previous Board of Directors meeting held February 12, 2017 as presented. Motion carried.

Budget

Uehlein will revise the budget presented for the year ending March 31, 2017 once worker's compensation, payroll processing, and payroll tax costs are known.

Harbormaster Report

Four dock assistants are coming back from last year. One will start the second week of May with the remainder starting in June. Since we no longer have a management company, they will be employees of the association. Arrangements have been made for worker's comp insurance for all our employees. Our accounting firm will be handling the payroll function and filing the necessary tax forms.

Dock redecking has been an issue because our contractor did not have worker's comp insurance that we required. Our insurance agent, Bingham Insurance suggested paying the contractor for materials already on site so the contractor could use those funds to obtain the required insurance. Northwest would have been responsible for worker's comp premiums if the contractor did not comply.

Options for marina wide WIFI were presented and discussed. There have been many complaints about last years service. Other options would require a substantial investment. After discussion the board directed Elliot to continue the present service for this year and have him present the options and estimated costs at the annual meeting, June 17, 2017 to determine how the membership wants us to proceed.

The board unanimously agreed to cancel a party scheduled for the July 4th holiday weekend. The slip renter who is now a slip owner was going to have a tent and a band. Parking and liability issues were the reason for canceling.

Pay Schedule

The Harbormaster salary for the year ending March 31, 2018 will be \$41000. Next year his salary will rise to a level to what we estimated our previous Harbormaster was receiving through his management contract. In addition we are directing our new Harbormaster to perform more of the maintenance duties at the marina. A bonus amount will be determined by the Board will be paid to the Harbormaster for a portion of the savings from performing these maintenance duties. This will start for the current fiscal

year.

The estimated wages for the dock assistants is \$23000. The dock assistants will receive a 50 cent raise from 2016 which will put the two assistants with the most years at \$11.50 and \$10 for the other two.

Retirement Party and Gift

Motion by Fair, seconded by Uehlein to give Eric Kammerman a \$1000 gift certificate from the Charlevoix Chamber of Commerce. Motion carried unanimously. Uehlein will obtain the certificate.

-