



NORTHWEST MARINE YACHT BASIN  
MEETING OF THE BOARD OF DIRECTORS  
TUESDAY, JUNE 2, 2020 7 P.M.

The meeting started at 7:01 pm via Zoom.

Members present: Bob Uehlein, Mark Pirie, Linda Basista, Sheila Christensen, and Harbormaster Elliott Falls. Bruce Rorher joined at 7:26 p.m.

1. Pool: All in agreement that the pool will open on June 8, 2020 per updated directives from the Michigan Department of Health. Pool must be at 50% capacity. The four tables and chairs will go out; need to limit the number of lounge chairs. Signs to be posted regarding social distancing. The two gates will be designated – one for entrance and one for exit.
2. Masks: Signs will be placed on all doors to the Club House, laundry facility and restrooms requesting all people to wear masks inside for their protection as well as out of respect for others.
  - a. Staff: Decision made that there is no need to wear masks when staff are working outside. If they are helping a boater, not necessary to wear a mask unless requested by the boater. Elliott said the all of the employees are carrying masks while working.
3. Based on the Governor's Directive, we can open our Clubhouse. Half of the furniture should be put out to remain within the 50% capacity directive.
4. Showers will open on June 8, 2020. Elliott mentioned that at this point, Irish is allowing boaters to use restrooms; not sure about showers.
5. Launch update: The launch went well; there were no challenges. People were asked to take their temperature prior to participating and were asked basic questions about whether they have been ill; at sign in they were instructed to indicate what their temperature was, that they had no covid symptoms, etc. before joining the project.
6. Pumpout was tested today and it worked well. Pumpout was completely silent. Ability to tune the flow speed. There are a couple of pinhole leaks in PVC piping, probably from ice damage.
  - a. Protection for boats not yet installed. Elliott will have 10 ball fenders put out Tuesday to hold boats approximately 16" from the dock.
7. Protection of the pumpout: Elliott will call Tuesday to have something designed to protect the pumpout from possible damage.

8. Job Descriptions:
  - a. Staff: We have a sheet for job descriptions of staff.
  - b. We need Harbor Master Description. Need to have it by our next BOD meeting.
9. Policy for Stray Current. Elliott advised that we now own the device; he noted that they tested the device 48 hours ago when the staff was working in the marina and their hands were in the water. The light never went on.
  - a. Need to set up a program on a regular basis. Elliott said they would start testing this week. Test the water i.e. when transients come in. Bob said the staff is welcome to use his dinghy to test the water on a regular basis.
10. Boat Size issues: Bob did not contact attorney until today. No information had come in yet from the attorney. Bob will follow through.
11. Annual Meeting: Appears that we can do an "in person" meeting; have it outside with social distancing. Schedule for August and possibly schedule for a weather-permitting Saturday and then have a rain day on Sunday. Scheduled for Saturday, August 15 with a rain day of Sunday, August 16.
12. Newsletter: Picnic/Grill/Picnic area. Directives should be printed on all weather signs to use social distancing based on current regulations. We need something out there to "hang our hat on" rather than just ignoring the issue.
13. Water levels: With the water level continuing to rise, how do we decide at what point do we cut power to the pedestals? Elliott noted that the electrician said that we are safe until the water hits the bottom of the electric pedestal. We need to be prepared to make a decision to turn off power and we will try to give people notice that the power will be turned off. It was noted that the city may make a directive to turn off the electricity. In stormy weather, water is currently rolling right over top of dock. We need to be prudent and proactive in taking steps to turn off electricity. We have lost three dock boxes so far this year. Do we put up a warning sign regarding high water? Attorney advised Bob that we have no right to not allow owners to go to their slips.
  - a. Elliott will contact Ben Cunningham to put a third horizontal beam to prevent the water from coming over during rainstorms.
  - b. Also make sure the signage is clear that the marina is private property and owners and renters only are allowed on the premise.
14. Pathway lighting is next project for handyman.
15. Email Addresses: Elliott advised email addresses are added to Mail Chimp whenever there is a new owner. Renters do not receive the newsletters.
16. Website needs to be updated. Events are updated only through 2019. Newsletters need to be added to the website, last one is June of 2017, etc.
17. To open fully, we need one more person. Elliott has someone interested in the position.
18. Discussion of slip owners being charged for bubblers.
19. Next meeting: June 29 at 7 pm.

Meeting adjourned at 8:21 p.m.